

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2016-2017

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** Holy Name Catholic School **CITY:** Birmingham

**ADMINISTRATOR'S SIGNATURE:** DeAnn Brzezinski **DATE:** 2016-2017

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/9/16	9AM	1 minute 54 seconds	290	Students were quiet and exited quickly.
2. 9/19/2016	2PM	1 minute 58 seconds	293	Kindergarten class used alternate exit based on their location in the school.
3. 10/7/2016	1PM	1 minute 45 seconds	278	Students exited quickly
4. 4/7/2017	8:30AM	1 minute 38 seconds	283	Students exited very quickly
5. 4/26/2017	2PM	1 minute 48 seconds	242	Students were quiet
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 11/4/2016	1:30	5 minutes 34 seconds	270	All students were quiet and orderly.
2. 3/22/2017	8:30	6 minutes 15 seconds	294	It was very quiet.
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 11/2/2016	9:55AM	Interior intruder	294	Students were secure and out of sight quickly.
2. 1/18/2017	9:30AM	Interior intruder	286	Birmingham Police assisted us with our lockdown drill.
3. 2/13/2017	2PM	Exterior Situation	279	Birmingham Police assisted with the drill.