

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018-2019

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** Holy Name Catholic School **CITY:** Birmingham

**ADMINISTRATOR'S SIGNATURE:** DeAnn Brzezinski **DATE:** 2018-2019

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/7/2018	9AM	1 minute 39 seconds	261	Very quiet and orderly Drill was done during the exchange of classes. Students moved safely out of the building with adults that may have been another teacher in the building.
2. 9/19/2018	12:15PM	1 minute 48 seconds	266	
3. 10/11/18	1PM	1 minute 31 seconds	262	Quiet and orderly
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 11/2/2018	1:30PM	3 minutes 50 seconds	253	Very quiet and orderly
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 10/23/2018	10:30AM	Intruder	262	Birmingham police assisted us with our drill.
2.				
3.				