

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2019-2020

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: Holy Name Catholic School **CITY:** Birmingham

ADMINISTRATOR'S SIGNATURE: DeAnn Brzezinski **DATE:** 2019-2020

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/6/2019	9AM	1 minute 33 seconds	249	Went very well
2. 9/24/2019	9:15AM	1 minute 18 seconds	253	Our drill took place in the church and we were able take seconds off of our time.
3. 10/9/2019	1PM	1 minute 36 seconds	251	Very quiet and orderly
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 11/5/2019	1:30PM	3 minutes 27 seconds	249	Very quiet and orderly
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 10/23/2019	10:30AM	Active shooter in building	210	Birmingham Police assisted us in the drill.
2. 2/25/2020	2PM	Active shooter in building	252	Practiced hiding
3.				