

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2020-2021

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** Holy Name Catholic School **CITY:** Birmingham

**ADMINISTRATOR'S SIGNATURE:** DeAnn Brzezinski **DATE:** 2020-2021

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 10/19/2020	1:30PM	1 min. 39 sec.	294	Completed quickly and quietly
2. 10/20/2020	10AM	1 min. 33 sec.	302	Drill took place during class exchanges.
3. 10/21/2020	2PM	1 min 24 sec.	297	Completed quickly and quietly.
4. 11/4/2021	11:00AM	1 min. 21 sec.	256	Quiet and orderly
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1.				
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 11/23/2020	8:30AM	Intruder in building	259	Practiced hiding quietly scattered around the room
2.				
3.				